

THE REGULAR MEETING OF THE BERKLEY CITY PLANNING COMMISSION WAS CALLED TO ORDER AT 7:00 PM, July 23, 2024 AT BERKLEY CITY HALL BY CHAIR LISA KEMPNER.

The minutes from this meeting are in summary form capturing the actions taken on each agenda item. To view the meeting discussions in their entirety, this meeting is broadcasted on the city's government access channel, WBRK, every day at 9AM and 9PM. The video can also be seen, on-demand, on the city's YouTube channel: <https://www.youtube.com/user/cityofberkley>

PRESENT: Mike Woods Josh Stapp
 Lisa Hamameh Shiloh Dahlin
 Lisa Kempner Eric Arnsman

ABSENT: Joe Bartus

ALSO, PRESENT: Kristen Kapelanski, Community Development Director

Motion by Commissioner Hamameh to excuse the absence of Commissioner Bartus. Motion supported by Commissioner Woods.

Voice Vote to excuse the absence of Commissioner Bartus.

AYES: 6
NAYS: 0
ABSENT: Bartus

MOTION CARRIED

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APPROVAL OF AGENDA

Motion by Commissioner Hamameh to approve the agenda and supported by Commissioner Stapp.

Voice vote to approve the agenda

AYES: 6
NAYS: 0
ABSENT: Bartus

MOTION CARRIED

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APPROVAL OF THE MINUTES

Motion by Commissioner Stapp to approve the minutes of the regular Planning Commission meeting on May 28, 2024 and supported by Commissioner Dahlin.

Voice vote to approve the meeting minutes of May 28, 2024.

AYES: 6
NAYS: 0
ABSENT: Bartus

MOTION CARRIED

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COMMUNICATIONS

The latest copy of the Michigan Association of Planning Citizen Planner was provided.

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CITIZEN COMMENTS

NONE

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OLD BUSINESS

NONE

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NEW BUSINESS

1. **PSP-09-24 3170 Coolidge Berkley Brasserie:** The applicant, Travis Fourmont, is requesting site plan approval for a restaurant at 3170 Coolidge Hwy. in the Coolidge District, on the east side of Coolidge Hwy., south of Beverly Blvd. for façade changes and a walk-in cooler addition.

Community Development Director Kapelanski introduced the project.

The Planning Commission discussed the proposal and asked the applicant to consider bollards around the proposed walk-in cooler addition, consider landscaping around the addition and bike racks on the site. The applicant agreed to consider those suggestions.

Motion by Commissioner Hamameh and supported by Commissioner Stapp to approve PSP-09-24 3170 Coolidge Berkley Brasserie with the following findings:

- The site materials and architecture, as presented, meet the standards for site plan approval per Section 138-679;
- The reduced transparency to 30% is adequate; and

With the following conditions:

- Subject to the items in the staff and consultant reports being addressed.

Roll call vote on the motion to approve PSP-09-24.

AYES: 6

NAYS: 0

ABSENT: Bartus

2. Election of Officers/Committee Liaisons

The Commission had the following members volunteer for the following Committee Liaison posts.

Commissioner Dahlin volunteered to be a liaison to the Zoning Board of Appeals.

Chair Kempner volunteered to be a liaison to the Downtown Development Authority.

Commissioner Woods volunteered to coordinate with Commissioner Bartus as co-liaisons to the Chamber of Commerce.

The Commission elected not to send any liaisons to the Environmental Committee or the City Council.

Motion by Commissioner Hamameh to nominate Lisa Kempner as Chair of the Planning Commission.

Motion supported by Commissioner Dahlin.

Voice vote on the election of Lisa Kempner as Planning Commission chair.

AYES: 6

NAYS: 0

ABSENT: Bartus

Motion by Commissioner Hamameh to nominate Joe Bartus as Vice-Chair of the Planning Commission.

Motion supported by Commissioner Dahlin.

Voice vote on the election of Joe Bartus as Planning Commission vice-chair.

AYES: 6

NAYS: 0

ABSENT: Bartus

Motion by Commissioner Hamameh to nominate Mike Woods as Secretary of the Planning Commission.

Motion supported by Commissioner Dahlin.

Voice vote on the election of Mike Woods as Planning Commission secretary.

AYES: 6

NAYS: 0

ABSENT: Bartus

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LIAISON REPORT

Commissioner Arnsman provided a report on the Safe Streets for all Safety Action Plan, which he and Commissioner Bartus have been involved in. Both Commissioners are on the Steering Committee.

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COMMISSIONER COMMENTS

Chair Kempner shared that the Columbia PUD Agreement was approved by the City Council and that the Council approved a package of ordinance amendments related to on-street parking.

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STAFF COMMENTS

Community Development Director Kapelanski shared with the Commission that email address updates are coming and information will be sent from the City's IT staff.

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ADJOURNMENT

Motion to adjourn by Commissioner Hamameh supported by Commissioner Dahlin.

Voice vote for adjournment

AYES: 6
NAYS: 0
ABSENT: Bartus

With no further business, the meeting was adjourned at 8:01 p.m.